Job Title: (Junior) Program Manager – Infant and Young Child Nutrition

Work Location: Utrecht, The Netherlands (Hybrid)

Organization and Overall Purpose

The Access to Nutrition Initiative (ATNI) is an independent, not-for-profit organization based in the Netherlands. We publish consistent, standardized analysis and commentary on the food & beverage industry’s efforts to improve consumers’ access to nutritious foods and beverages.

Every country in the world is affected by malnutrition. Globally, one in three people is either undernourished, overweight, or obese. Over the last 35 years, obesity has more than doubled and has now reached epidemic proportions. Over the next ten years, undernutrition is also set to continue to increase in some countries.

ATNI’s vision is a world in which:

- No one goes to bed hungry
- Everyone eats a healthy, affordable diet that has the nutrients they need to grow and develop fully
- Deaths and illnesses from diets low in essential vitamins and minerals are confined to history

Our aim is to drive change by tracking and driving the food industry’s attempts to tackle obesity, diet-related chronic diseases, and undernutrition at the local and global levels. We design and deliver a range of private-sector accountability tools – using our own research, experience, and the knowledge of our growing global stakeholder network. Every action we take is intended to encourage businesses to do more to achieve good health through improved diets and nutrition.

ATNI publishes the Global Index, country Spotlight Indexes, and other tools and initiatives. Our products provide companies with tools to benchmark their performance on nutrition against others in their sector. They provide stakeholders with impartial, objective, consistent, and in-depth information on companies’ contributions to improving nutrition. Our aim is to encourage companies both to increase the number of healthier products and to provide greater access to them – in addition to responsibly exercising their influence on consumers’ choice and behavior.

We pride ourselves on being innovative and collaborative – and we are increasingly working on new accountability tools and conducting further bespoke research, establishing new partnerships with investors, not-for-profits, and foundations.

For more information on ATNI, please visit our website: https://www.accesstonutrition.org.

Your Role and Responsibilities

ATNI currently has around 20 staff members based in Utrecht, the Netherlands. To strengthen and complement our Program and Communications team – consisting of four Program Managers, a Junior Communications Manager, a Communications Intern, and the Program Director – we are looking for a (Junior) Program Manager.

This position will require **excellent facilitation organizational skills, networking, communication skills, and a diplomatic approach. Experience with multi-stakeholder processes in profit as well as non-profit spheres is a pre-requisite.**

Moreover, a **proven interest in and understanding of nutrition, health and/or sustainable business is important**.
The (Junior) Program Manager will play a central role in a dynamic young organization and will have the ability to help shape the expansion of the organization. This is a unique opportunity to have a substantial positive impact on improving global health by helping to fundamentally shape the nutrition standards and practices of the largest food and beverage manufacturers globally. The role will focus on ATNI's Infant and Young Child Nutrition work.

The ATNI team works toward the following objectives:

- To boost visibility and further strengthen ATNI’s reputation among our key stakeholders
- To promote ATNI's global tracking tools, projects, and data provision
- To ensure all stakeholders are sufficiently informed about how they can effectively utilize the tools we produce
- To forge links to wider sustainability and single-issue benchmarks and indexes

This position will require project management, and ideally research, experience, ideally in a professional research or not-for-profit organization. A proven interest in and an understanding of nutrition, health, and/or sustainable business is essential.

This position will be based in Utrecht, the Netherlands. The team currently employs the hybrid work model, working both from home and at our office. The (Junior) Program Manager will be reporting directly to the Program Director.

The (Junior) Program Manager will work on the topic of Infant and Young Child Nutrition, and more specifically on the breastmilk substitutes (BMS)/complementary foods (CF) Marketing Index and all relevant projects through the following activities:

**Project management**

- Coordinate local partners for the BMS/CF Index country assessments.
- Support the administration of competitive bidding processes to hire firms/consultants as needed to carry out key project tasks (e.g., research, communications).
- Manage the output of consultants and contractors.
- Draft inputs for grant proposals to secure funding for the ongoing operations of ATNI.
- Support regular reporting on the ATNI projects for funders.

**Research**

- Support the writing of public Index reports that detail the research findings and rankings by company, and draft other written documentation that may be required for the Global Index, other country-level Indexes and projects developing new monitoring tools and their public launch.
- Contribute to the research of Infant and Young Child Nutrition team – focus on qualitative data.
- Prepare and participate in company engagement meetings.

**Communications**

- Contribute to sharing Index results with stakeholders through company meetings, roundtable discussions, conferences, etc.
- Support in preparing reports and background papers on ATNI and its activities for donors, Board members, and Expert Group members as requested.

**Your Qualifications and skills**

**Experience**

- 2-5 years of experience in managing and implementing projects with an international scope, including in emerging markets, preferably with a mix of public and private sector working experience, and including experience working in an international environment.
- Experience with managing implementing partners on-the-ground.
- Positive track record of achievement and of delivering results, preferably in research or an international organization environment.
• Experience with building relationships and networks across diverse constituencies and cultures, preferably with experience in supporting or administering multi-stakeholder consultative processes.
• Knowledge of and experience with nutrition and the food and beverage industry, and more specifically on Infant and Young Child Nutrition, would be highly desirable.

Education

• Master’s degree (MA, MSc, or similar degrees).

Competencies:

• Developed project management skills and close attention to detail.
• Exceptional writing skills (ability to write clearly, concisely, and quickly in fluent English is essential).
• Excellent communication and stakeholder management skills.
• Hands-on, positive approach to work.
• Ability to produce professional presentations under short deadlines.
• Proven ability to work effectively in a team environment.
• Strong drive, determination, and motivation.
• Nutrition knowledge is a plus.

Special Requirements:

• Willingness to travel globally up to 20% of the year.
• Existing necessary permits and approvals to work in the EU.

Languages:

• Perfect command of written and spoken English, French or other UN languages are an added benefit.

What ATNI Offers You

• Our office is located in Utrecht, the Netherlands
• 32 or 40 working hours per week
• Work partly from home and partly from our Utrecht office
• A competitive salary and 25 days of vacation based on a full-time basis
• Travel expenses to and from our office
• Be a part of a fast-growing and impactful organization and a dynamic international team, offering inspiration and opportunities to develop yourself
• A chance to align your work with your values

Diversity and Inclusion

ATNI is an Equal Opportunity Employer that values and respects the importance of a diverse and inclusive workforce. It is the organization’s policy to recruit, hire, train, and promote persons in all job titles without regard to race, color, religion, gender, age, national origin, veteran status, disability, sexual orientation, or gender identity. We recognize that diversity and inclusion are driving forces in the success of our organization.

Further Details

Candidates must have the right to work in the EU before applying. Please note that ATNI is not able to sponsor work visas.

Application process:

• The interviews will take place on a rolling basis.
• How to apply: Send a cover letter and 2-page CV to (efi.chatzinikolaou@accesstonutrition.org) along with a sample of your writing, e.g. a 500-word article.
• Desired starting date: 1 September 2022